

ACCOUNT DE-REGISTRATION FORM

Ref: ACCT DE-REG

COMPANY DETAILS

Account Name: _____

Account Id: _____ Tel: _____ Email: _____

PLEASE DE-REGISTER ABOVE ACCOUNT ID, WITH IMMEDIATE EFFECT**Notes**

- Approval for de-registration of Accounts should be provided by the director of the Company. The Account de-registration form must be completed, signed, and returned to the Customer Service Department by email on customer.service@mns.mu with a copy of the director's NID/Passport.
- It is the responsibility of the Company to ensure that all pending obligations with the authorities have been completed before de-registration of the Account with MNS, (filing or pending bills, permits, or applications). Once the Account is de-registered the Company or its employees/ agents will not have access to the system.
- All outstanding fees owed to MNS must be cleared before de-registration of the Account.
- Registration fees with any outstanding charges will be applicable if registration is requested after deregistration. All charges are available on <https://mns.mu> under section "Price List".
- Once the Account has been de-registered, re-registration with MNS will require approval from MRA Customs/ relevant authorities for services listed below only:
 - ❖ TN PHASE III - FREIGHT STATION AND FREEPORT
 - ❖ TN PHASE VI - CERTIFICATES OF ORIGIN - EUR1/SADC/IOC
 - ❖ FREEPORT ONLINE TRACKING SYSTEM -OTS
 - ❖ MCCI CERTIFICATE OF ORIGIN
 - ❖ TN PHASE III DECLARATION FRONT END
 - ❖ TN PHASE III DECLARATION WEBBOE
 - ❖ WAREHOUSE MANAGEMENT SYSTEM - WMS
- Account will be deregistered within 5 working days of receipt of signed form.

I CERTIFY THAT ALL THE ABOVE INFORMATION GIVEN ARE CORRECT AND TRUE

First Name: _____

Last Name: _____

Job Title: _____

Date: _____

Signature: _____

Official seal

Note: The signed form must not be dated more than 14 days.

I have read and acknowledge the [Privacy Notice](#) and I understand that all personal data shall be collected and processed in accordance with the Data Protection Act 2017**MNS OFFICE USE**

Date received: _____ Initial: _____

Date processed: _____ Initial: _____